

Church Information Form (Part I)

Church/Organization General Information

Church/Organization ID

00603

Church/Organization Name

San Marino Community Church

Mailing Address

1750 Virginia Road, San Marino, CA
91108

Phone

(626) 282-4181

Fax

(626) 282-4185

E-Mail

HYPERLINK "mailto:SkipOM@smccpby.com" SkipOM@smccpby.com

WWW Address

HYPERLINK "http://www.smccpby.com/" <http://www.smccpby.com/>

Church/Organization Size

1001 - 1500 members

Ethnic Composition

• Caucasian 92% • Chinese 7% •
Hispanic Mexican 1%

Average Worship Attendance

346

Church School Attendance

60

Curriculum

Godly Play/Young Children and Worship, I Know My Bible, Worship For Life, Present Word (Adults)

Presbytery

SAN GABRIEL PRESBYTERY

Synod

SYNOD OF SOUTHERN CALIFORNIA & HAWAII

Community Type

Suburban

Is this a yoked congregation? NO

<p>Clerk of Session Details: Name: George Ball City: San Marino Preferred Phone: (626) 282-4181 (church office)</p>	<p>Address: 1750 Virginia Road State: CA Zip Code: 91108 Alternate Phone:</p>
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Church/Organization ID: 00603

Church Organization Name, City, State: San Marino Community Church

Position: Associate Pastor for Young Family Ministries

Experience Required/Desired: Required experience in designing and directing children's and student ministries and pastoral care for young families.

Specific Title (If appropriate): Associate Pastor

Employment Status: Full Time

Experience Desired: 5 years or more

Language Requirements: English

Brief Church Mission Statement:

Vision Statement

Our vision is to live Christ's Great Commandment – to love the Lord our God with all our heart, soul, mind, and strength, and to love our neighbor as ourselves.

Mission Statement

Trusting in God's grace revealed in Jesus Christ, we, the San Marino Community Church seek to:

Discover a living faith

Experience the joys and demands of the Gospel

Rejoice with gratitude in worship, and

Respond with generosity in service to others

We do all of this empowered by the Holy Spirit, reflecting the Kingdom of Heaven to the community and the world.

Guiding Principles

Pursue intentionally a greater sense of spiritual belonging

- Formation and ongoing nurture of multi-dimensional groups

- Facilitate the assimilation of new members into the active life of the church

- Provide a spiritually enriching environment for all ages

- Promote a deeper knowledge and love of scripture

- Encourage an active prayer life

Enrich our community's worship experience

- Successful long-term establishment of "The Gathering"

- Encourage personal devotional activities

Improve communication within and beyond our church community

- Provide greater hospitality to visitors and new members

- Enable easy access to information about the ministries of the church in both electronic and print formats

Mobilize engagement in God's work, reaching out to those in need, both near and far

Model the joys of responsible stewardship Establish a firm foundation for the perpetual care and maintenance of our facilities.

Brief description of the church/organization's programs or accomplishments:

Under the leadership of the Pastor, the staff and members of the congregation implement ministries, with coordination and accountability to Session, Board of Deacons, and the Presbytery of San Gabriel. The staff consists of a Pastor, Associate Pastor, a Business Manager, a part time Student Ministry Intern, other Seminary Interns, a Parish Associate for Interns and a Parish Associate for visitation. Part time student ministry and Christian Education staff will be added. Additionally, music and administrative support staff provide significant contributions to the ministry of the church. The Foundation of SMCC provides additional financial resources. Major program areas include: Worship and

Music, Pastoral Care, Education and Spiritual Development, Outreach, Congregational Development/Stewardship, and Buildings & Grounds.

Accomplishments:

- We have effective ministries in worship, preaching, music, education, and pastoral care for all age groups and segments of the congregation.
- There are many opportunities for fellowship, Christian nurture and education through smaller groups within the congregation, although there is expressed need for expanding this area of programming.
- SMCC is committed to mission and service locally and globally.
- We have an outstanding staff of ordained and non-ordained professionals ministering to the needs of a traditional congregation, with a strong desire to serve an increasingly diverse community.
- We have a highly acclaimed and NAEYC accredited Nursery School.
- Our membership is stable, as are church attendance and Sunday school enrollments.
- We strive to maintain and improve our church facilities and recently had successful capital campaigns to finance renovation.

Gifts, Skills and Experiences the congregation possesses to fulfill its mission:

Founded in 1941, SMCC is blessed with a history of service to the community. Members are richly gifted, and they provide their time and energies toward serving, teaching, encouraging, giving generously, showing mercy, and providing leadership. Members are widely traveled and are well educated, many with advanced degrees in fields including: medicine, law, engineering, education, theology, and business. Occupations are predominantly professional, managerial, or entrepreneurial. SMCC members are leaders of local civic, professional, and private organizations, and, as such, have skills that contribute significantly to our mission within the church and throughout the world. Globally, we support missionaries in Malawi, and have sent teams to provide hands-on support. We also financially support organizations such as the Church World Service, Union Station, and Habitat for Humanity, among others. Many members volunteer their time generously at local schools and agencies. Roughly half of our members reside in San Marino, while the rest live in adjoining areas, fostering a broader sense of community and fellowship.

Lay volunteers largely staff many church programs, including Sunday school, a children's Music & Discovery program, Vacation Bible School/Youth Day Camp, and Chancel Choir, to name a few.

Key theological issues of the church and society that are reflected in the ministry of the congregation/organization:

We are a church rooted in Reformed theology, believing that Christ calls the Church into being, giving it all that is necessary for its mission to the world, for its building up, and for its service to God. Christ gives to the Church is faith and life, its unity and mission, its officers and ordinances. We therefore collaborate with the Spirit in the work of spreading the reign of God through an increasingly "missional" approach to ministry. Located in a traditional, upper middle class community, the congregation is committed to education for all ages, providing Christian education and assistance to new immigrants with conversational English classes. Seeking to make our faith the central driving force in our daily lives, we intend to glorify God in all that we do. There is a sincere desire among our congregation to find God's meaning and purpose for our lives. We seek to

understand our calling within the context of our faith and look to our church to provide the relationships and programs that will sustain and strengthen us and our church family on this spiritual journey. We also are beginning to reflect the multi-faceted and multi-dimensional community within which we worship and serve. Our faith and our church family is increasingly central to all we do in our lives and provides integration and challenge, as we seek to live faithfully in a new millennium.

References:

Name

Address

Phone Numbers

Relation

Email

Rev. Jeffrey V. O'Grady, Pastor
San Marino Community Church,
1750 Virginia Rd, San Marino, CA 91108
(626) 282-4181 x 18
JOGrady@smccpby.com

Chris DuMont, Elder
1330 Garfield Ave.
San Marino, CA 91108
(626) 799-2800
Chris.dumont@colliers.com

Barbara Miller, elder
1850 Carlisle Drive,
San Marino, CA 91108
(626) 284-7850
BP1miller@earthlink.net

Position Description:

Major Responsibilities:

The Associate Pastor for Young Family Ministries directs and supports the spiritual formation and Christian education of children and students from birth through college and administers related programs and education of children (birth through 5th grade) and students (6th grade through high school and college). With the assistance of the pastor, provides pastoral care to and plans and implements education and fellowship programs for young families (families with children up to college age). Evening meetings and weekend involvement is expected. The Associate Pastor for Young Families is a staff liaison to the Session's Educational and Spiritual Development Committee and reports directly to the Pastor. Other responsibilities:

- Integrate ministry with children and students into the life of the church and involve children, students, and their families in congregational worship.
- Supervise Sunday school including:
 - identification of curriculum and education resource management
 - With the assistance of staff and lay leadership, call, equip, and support teachers and related leaders: (Recruit, train, and coordinate volunteers and paid staff leaders to assists in children's and student ministries)

- Oversee ongoing children’s/family programs including Music & Discovery
- Oversee ongoing student ministry programs
- Coordinate seasonal events for children and families such as:
 - Advent Workshop and Celebration
 - Christmas Eve Nativity Program
 - All-Church Family Camp
 - Vacation Bible School and Youth Day Camp or alternatives
- Provide resources and support for faith development within the family
- Interface with San Marino Community Church Nursery School
- Organize periodic mission and fellowship experiences for students
- Support students through attendance at school plays, musical and sporting events
- Participate in worship and the wider life of the church as appropriate

Characteristics and qualifications needed:

<ul style="list-style-type: none"> • A firm faith commitment to Jesus Christ, the Reformed Tradition, and the Presbyterian Church (USA) • Commitment to San Marino Community Church’s vision and ministry, with ability to interpret to others • Experience in leadership of student ministry programs and children's ministries including planning programs in a church setting • Practical experience in teaching children, teacher training, and planning educational programs in a church setting • Excellent interpersonal skills, good communication and organization skills, attention to detail, self-motivation, ability to take direction, and ability work in a team setting. 	
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Primary Skill Choices:

Required:

Children’s/Family Ministry
 Student Ministry Programs
 Communication (Written/Oral)
 Teaching/Spiritual Development
 Administrative Leadership
 Leadership of Volunteers

Desired:

Administration of Programs
 Training Volunteers
 Problem Solving/Decision Making
 Development of New Educational Experiences
 Curriculum Building

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Compensation And Housing

Minimum Cash Salary: \$65,000

Housing Type: Manse available/open to housing allowance with reduction to cash salary	
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Geographic Choices: Unlimited

Has the presbytery's Committee on Ministry thus counseled with the Search Committee regarding Equal Employment Opportunity? Yes

Has the Search Committee affirmed to the Presbytery Committee on Ministry its intention to follow the Form Of Government in this regard? Yes

Deadline date for this CIF (if any): June 1, 2011	
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Search Committee Contact Person Detail:

Name: Skip Ober Miller, Business Manager
 Address: 1750 Virginia Road
 City: San Marino, CA 91108
 Preferred Phone: (626) 282-4181 x 12
 FAX: (626) 282-4185
 E-mail Address for Search Committee Communications:
SkipOM@smccpby.com

Endorsements

Search Committee

Signature:

Date:

Clerk of Session:

Signature:

Date:

Committee on Ministry:

Signature:

Date: